

DPSC-HQP

25 Apr 88

DPSCM 4155.43

FOREWORD

(Supplementation is permitted by Defense Subsistence Regions
Europe and Pacific)

DPSC Manual 4155.43 is published by the Defense Personnel Support Center (DPSC). This publication prescribes procedures for inspecting and reporting the loss of fresh fruits and vegetables (FF&V) upon receipt at overseas destinations. Additionally, procedures are contained herein for: (1) reviewing and coordinating report (DD Form 1691) received at DPSC from overseas consignees of DPSC and (2) the collecting, compiling, and reporting of this loss data.

This Manual will be maintained in a current status and reviewed annually.

Users of this publication are encouraged to submit recommended changes or comments to improve the publication, through channels, to Directorate of Subsistence, ATTN:
DPSC-HQP(P).

BY ORDER OF THE COMMANDER

3 Encl

LEONARD N. AQUILINO
Chief, Administrative Services Division
Office of Installation Services

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This DPSC Manual incorporates DPSC Regulations 4155.22, 11 Jul 86, and 4155.27, 31 Jul 86, and information previously contained in AR 40-34/AFR 163-6.

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I. REFERENCES.

- A. DoD Regulation 4145.19-R-1, Storage and Materials Handling.
- B. Army Regulation 335-15, Management Information Control System.
- C. United States Grade Standards for Fresh Fruits, Vegetables, Nuts, and Other Special Products. (Those pertaining to leafy vegetables.)
- D. DPSCM 4155.20, Subsistence-Determining Temperature of Chilled and Frozen Products.
- E. DPSCM 4235.1, Overseas Subsistence Requisitioner's Handbook.

II. PURPOSE AND SCOPE.

- A. Paragraph IV. prescribes procedures for inspecting and reporting the conditions of FF&V upon receipt at overseas destinations (at point where inspection is performed) and the use of DD Form 1691 (Arrival Condition Report: Perishable Subsistence). This paragraph applies to Veterinary/Medical Service/Local National Quality Assurance personnel who inspect FF&V at destination outside the continental United States. It is applicable to all modes of transportation.
- B. Paragraph V. prescribes procedures for reviewing and coordinating DD Forms 1691 received from overseas consignees of DPSC. This paragraph is applicable to the Quality Assurance Division (DPSC-HQ), Contracting and Production Division (DPSC-HP), Defense Subsistence Regions (DSR), and Office of Transportation and Traffic Management (DPSC-N).
- C. Paragraph VI. prescribes procedures for collecting, compiling, and reporting loss data for FF&V shipped to overseas installations. This paragraph is applicable to the Quality Assurance Division (DPSC-HQ), Defense Subsistence Regions (DSR), and the Office of Transportation and Traffic Management (DPSC-N).

III. Explanation of Abbreviations and Terms.

A. Abbreviations.

- 1. AFB.....Air Force Base
- 2. DA.....Department of the Army
- 3. DAF.....Department of the Air Force
- 4. DLA.....Defense Logistics Agency
- 5. DPSC.....Defense Personnel Support Center
- 6. HQDA.....Headquarters, Department of the Army
- 7. FF&V.....Fresh Fruits and Vegetables
- 8. MACOM.....Major Command (Army)
- 9. MAJCOM.....Major Command (Air Force)
- 10. NA.....Not Applicable
- 11. US.....United States
- 12. DSRP.....Defense Supply Region Pacific
- 13. DSRE.....Defense Supply Region Europe

B. Terms.

1. Adjusted Net Weight. Applies only to leafy vegetables and is the total weight of the sample after removing the wrapper leaves. Wrapper leaves are defined in the applicable US Grade Standards for Fresh Fruits, Vegetables, Nuts, and Other Special Products for each leafy vegetable. To find the number of wrapper leaves, determine what grade and degree of trim was purchased.

2. Bottom Flow Van. A van in which the refrigerated air circulates from the floor grating, upward through the load, and back to the cooling unit from the ceiling.

3. Condition. The relative degree of soundness or preservation of a product and includes, but is not limited to its maturity, decay, freezing, mechanical injury, shriveling, flabbiness, or any other factor which affects its serviceability.

4. Condition Defect. A defect which can develop or worsen during storage or transit. Examples are decay, rot, mold, mildew, etc.

5. Condition Inspection. Measures the relative degree of soundness or preservation in fruit and vegetable commodities. It is designed to uniformly measure and report the actual amount of consumable fruits and vegetables on hand at the time of initial overseas inspection.

6. Consumable Weight. The total weight of product remaining after the removal of loss weight.

7. Consumer Package. A package consisting of individual units packaged separately within a single master container.

8. Controlled Atmosphere. A van or container having attached to it pressurized tanks that continually feed gases into the van thereby maintaining the atmosphere in the van at a constant concentration level.

9. DPSC Billing Weight. The weight of the product shipped as shown on the manifest.

10. Inside Temperature upon Arrival. The air temperature inside the conveyance (hatch, van or any other type container) taken at the time of the opening for inspection.

11. Leafy Vegetables. Includes items such as cabbage, celery, lettuce, endive, escarole, cauliflower, broccoli, romaine, brussel sprouts, and various greens.

12. Loss. The weighted amount of decay, mold, soft rot, slime, freeze damage, or other conditions that make a product nonconsumable or unsalable.

13. Loss Weight. For leafy vegetables, the total weight of all loss factors (parts that have been trimmed and removed excluding wrapper leaves). For nonleafy items, the total weight of all defective items that show loss factors.

14. Lot Size. The number of master containers such as cases, bags, crates, and baskets of a single commodity located within an identifiable hold or other area on board ship or within a containerized shipment.

15. Mixed Load. A load consisting of more than one perishable subsistence commodity, loaded as a containerized shipment, contained within an identifiable hatch or location on board ship or aircraft.

16. Modified Atmosphere. A van container whose interior has been treated with a mixture of gases immediately after loading. The atmosphere is maintained only by the airtightness of these specially constructed containers.

17. Net Weight. Total weight of the product sample.

18. Nonleafy Items. Includes items, such as sweet potatoes, turnips, apples, peaches, pears, plums, nectarines, oranges, tangerines, lemons, limes, grapefruit, avacadoes, pineapples, cucumbers, eggplant, melons, dry onions, sweet peppers, beets, topped carrots, corn on the cob, parsnips, rutabagas, squash, bananas, and pumpkin.

19. Percent Loss. To compute, divide the loss weight by the net weight/adjusted net weight of the sample, and multiply the quotient by 100 (see Table III).

20. Sample Size. A number of master containers selected at random for examination (see Table II).

21. Straight Load. A load consisting of only one perishable subsistence commodity, shipped as a containerized shipment, contained within an identifiable hatch or location on board ship or aircraft.

22. Thermostat Setting. The temperature at which the mechanical refrigeration equipment of the conveyance (hatch or van) is set.

23. Veterinary/Medical Personnel. A term that refers to one of the following:

- a. Army-U.S. Army Veterinary Service personnel.
- b. Air Force-U.S. Air Force Environmental Health personnel who conduct food inspections on Air Force bases and in Air Force managed food facilities (sales or preparation).
- c. Local National Quality Assurance Personnel.

IV. VETERINARY/MEDICAL OVERSEAS DESTINATION INSPECTION OF FRESH FRUITS AND VEGETABLES.

A. Policy. This paragraph prescribes DPSC policy for the following:

1. Inspecting and reporting the conditions of fresh fruits and vegetables upon receipt at overseas destination.

2. The use of DD Form 1691 (Arrival Condition Report: Perishable Subsistence). Completed samples of this form for both leafy and nonleafy items are shown in Figures 1 and 2.

B. Responsibilities.

1. Overseas MACOM and MAJCOM veterinary/medical personnel will ensure that reporting requirements of this paragraph are met.
2. Veterinary/medical personnel will inspect and report the condition of FF&V upon receipt at overseas destinations.

C. Procedures for Completing DD Form 1691.

1. Produce will be inspected IAW sampling plan derived from Table II and DD Form 1691 prepared IAW Tables I and III. Samples of completed DD Form 1691 are enclosed. Blank forms may be locally reproduced on 8-1/2 by 11-inch paper.

2. General guidelines for the preparation of DD Form 1691 are as follows:

a. Conduct an inspection within 24 hours of unloading at the consigned oversea destination point. If inspection cannot be performed in 24 hours, conduct the inspection noting in the Remarks block how long from unloading to inspection with reasons for the delay.

b. Prepare one report for each conveyance (hatch or container).

c. For mixed loads, identify items on separate lines.

d. Use additional report forms if more lines are needed.

Include the heading information (blocks 1 through 16) on only the lead form; however, ensure that all subsequent forms are marked in block 7 to identify them with the lead form.

D. Reporting Inspection Results.

1. Prepare a DD Form 1691 (exempt report, AR 335-15, paragraph 5-2b) for every conveyance (hatch or van) inspected by a receiving activity. This will be required regardless of the condition of the produce.

2. When the percent rot/decay and/or other loss (condition defects only) (block 17j) is more than five percent, mail the original and three copies directly to HDSRE-Q or HDSRP-Q, as applicable. It is not necessary to type these reports; however, they must be legible.

3. Send a copy of each report that is forwarded to DPSC to the receiving officer. For Air Force users, distribute a copy to the HQ AFESC/DEHF, Tyndall AFB, FL 32403.

4. When loss or damage in excess of five percent is found, the carrier's representative will be notified at once and be permitted to examine the shipment. If a claim is made because of carrier damage, annotate it in block 18, Remarks.

TABLE I

PREPARATION INSTRUCTIONS FOR DD FORM 1691
(SEE FIGURES 1 AND 2)

ITEM	INSTRUCTIONS
Block 1	Address and forward the report to HDSRE-Q or DSRP-Q, as applicable, that procured the product if individual or average percent rot/decay or other loss (condition defects only) is more than five percent (see subparagraph IV.D.2.).
Blocks 2 through 5	Self explanatory. NOTE: All dates will be entered as follows: day, month, year (e.g., 2 Jan 88). Include the country with location information.
Blocks 6 through 10	Data for these blocks may be obtained from the ship's manifest if hatch cargo is being inspected, or from the delivery carrier's movement documents if containerized cargo is inspected at an interior point. Block 7 is not applicable to hatch cargo. For blocks 8a and 10a, show both the port code and the name of the port or point, if known.

ITEM	INSTRUCTIONS
Block 11	Record the thermostat setting of the conveyance.
Block 12	Record the air temperature of the conveyance upon opening. The thermometer must be left in the hatch or van ten minutes prior to reading the temperature.
Block 13	Note whether the refrigeration unit was operational upon arrival.
Block 14	Data for this block may be obtained from the continuous temperature recorder used on or in the conveyance. If the conveyances, such as a tri-wall palletized container does not require a temperature recorder, check box c. If the conveyance is required to have a recorder and the recorder is inoperative or missing, so annotate in block 18, Remarks.
Block 15	Self explanatory.
Block 16	Self explanatory.
Block 17	a. Block a Enter the common name of the product inspected. Also list the lot size and sample size of

each line item.

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ITEM	INSTRUCTIONS
b. Block b	Enter the purchase order number applicable to the product being inspected.
c. Block c	Not used.
d. Block d	Record product temperatures as follows: (1) Master containers for temperature determinations will be selected representatively from the rear, middle, and front of the shipment. (2) Procedures used in determining internal product temperature will be in accordance with DPSC Manual 4155.20.
e. Blocks e through j	Complete these blocks using Tables II and III. (1) For a sample selection, select representative samples of the master containers to conform with the sample sizes as indicated in Table II. Sample each lot in a mixed load. (2) Defects are to be classified using a weight basis.

ITEM

INSTRUCTIONS

(3) Examine the entire contents of each master container in the sample. Record only the rot/decay or other condition loss which renders the product unserviceable.

(4) Calculate the loss percentage as indicated in Table III.

f. Block k

Not used.

Block 18

The Remarks section will be prepared as follows:

(1) State whether the products are compatible if a mixed load is received. Compatibility can be determined using DoD 4145.19-R-1. List any items that are noncompatible and mention any losses incurred by the incompatibility.

(2) When the product contains rot/decay or other individual or average loss in excess of five percent, include any information that will assist the procuring agency to reduce or eliminate them in future shipments.

(3) Indicate, when known by the inspector, if a claim has been initiated against the carrier.

ITEM

INSTRUCTIONS

(4) Show the length of time that any container was held by consignee for two days or more before opening and inspecting the contents.

(5) State whether the conveyance is top-flow or bottom-flow air circulated.

(6) State whether the conveyance does/does not have a controlled or modified atmosphere.

Block 19

Self explanatory.

TABLE II

SAMPLING PLAN

LOT SIZE	SAMPLE SIZE
1-49.....	3
50-100.....	5
101-200.....	7
201-over.....	10

Note: If sample size exceeds the lot size, do a 100 percent inspection.

TABLE III

LOSS COMPUTATION	
ITEM	INSTRUCTIONS
Block 17	
a. Block e	Record DPSC's estimated billing weight as shown on the shipping documents.
b. Block f	Select samples according to Table II. Determine the net weight of the sample and record it.
c. Block g (applies only to leafy vegetables)	For leafy vegetables, remove the wrapper leaves and determine the adjusted net weight by subtracting the weight of the wrapper leaves from the weight recorded in block f (wrapper leaves required may be determined IAW reference I.C.). Record the adjusted net weight in block g. For non-leafy vegetables, enter "NA" in block g.
d. Block h	Remove loss material and weigh it. Record this weight in block h.
e. Block i	Find the consumable weight of the sample by subtracting the weight listed in block h from the weight in block g (for leafy vegetables).
f. Block j	Establish the percent loss and record it.
	(1) For leafy vegetables with adjusted net weight: $17h \text{ divided by } 17g \times 100 = \text{percent loss.}$
	(2) For nonleafy vegetables: $17h \text{ divided by } 17f \times 100 = \text{percent loss.}$

ITEM

INSTRUCTIONS

Block 18

Identify the type of rot/decay and/or other condition loss (if known). Also include comments as indicated elsewhere in this Manual.

V. REVIEWING AND COORDINATING DD FORM 1691.

A. Policy. The Directorate of Subsistence (DPSC-H) will monitor the losses incurred in deliveries of fresh fruits and vegetables (FF&V) received by overseas consignees and take action to prevent or correct the cause of such losses on future shipments. Information will be reported on DD Form 1691 and submitted to the applicable DSR IAW subparagraph IV.D. DSRs will forward one copy of each DD Form 1691 received to the Quality Assurance Division (DPSC-HQ) following paragraph V. guidance given below.

B. Responsibilities. All personnel reviewing and coordinating the 1691 reports are responsible for timely and accurate processing of the reports to ensure prompt correction of deficiencies. Specific responsibilities are as follows:

1. Non Animal Products Section (DPSC-HQPN), Office of Quality Assurance, HDSRP-Q and/or HDSRE-Q, as appropriate, shall:

a. Consult with U.S. Army Health Services Command regarding procedures for coordinating DD Form 1691 reports with inspection personnel performing pre-shipment inspection to ensure that prompt response, cooperation, and corrective actions, if necessary, are taken regarding loading, temperature, product quality, or other factors observed by inspectors at the time of transfer of responsibility to the ocean carrier.

b. Consult with United States Department of Agriculture (USDA), Washington, DC regarding procedures for coordinating DD Form 1691 reports with USDA origin inspectors to ensure that prompt response, cooperation, and corrective actions, if necessary, are taken regarding loading, temperature, product, quality, or other factors observed by the USDA inspector at the time of shipment to Defense Subsistence Regions or to overseas consignees.

c. Assure that each DD Form 1691 received is adequately prepared and reviewed.

d. Correspond directly with veterinary food inspection personnel, as necessary, to ensure receipt of properly completed reports.

e. Take appropriate actions to improve acquisition procedures or other related factors which may be contributing to excessive loss at destination.

f. Ensure that each SF 361 (Transportation Discrepancy Report) issued is supported with the applicable DD Form 1691.

2. Office of Quality Assurance (HDSRP-Q) shall forward one copy of each DD Form 1691 received from the originator which indicated over five percent loss of product to the Purchasing Division (HDSRP-P) and Office of Transportation and Traffic Management (HDSRP-N) for information and corrective action on problems reported.

3. Chief, Non Animal Products Section (DPSC-HQPN) shall:

a. Monitor DD Form 1691 reports, with particular emphasis placed on actions taken by DSRs and their recommendations.

b. Compile quarterly loss reports for Command.

c. Forward copies of DD Form 1691, as necessary, to the Traffic Management Division (DPSC-NT) and Contracting and Production Division (DPSC-HP) for information and corrective action on any problems reported.

d. Apprise applicable DSR of significant developments arising from DPSC-HQPN coordination.

4. Chief, Traffic Management Division (DPSC-NT) shall:

a. Review DD Form 1691 along with other documentation supporting SF 361 issued by DSRE.

b. Coordinate, as required, with Military Traffic Management Command (MTMC), Military Sealift Command (MSC), or commercial carriers to effect improvement of arrival condition of perishable subsistence of overseas consignees.

c. Notify DPSC-HQPN of significant developments in resolving problem areas.

5. Chief, Contracting and Production Division (DPSC-HP) shall:

a. Review each copy of DD Form 1691 received from DPSC-HQPN.

b. Take appropriate action to resolve problems that are acquisition oriented and require action at DPSC-H level.

6. The Product Quality Branch (DPSC-HQP)(P) shall maintain this publication in a current status and review it annually.

C. Procedures.

1. Chief, Office of Quality Assurance, HDSRP-Q/HDSRE-Q, as applicable, shall:

a. Receive, review, and coordinate DD Form 1691 reports submitted by supporting inspection unit personnel.

b. Coordinate reports of losses, which may have resulted from improper loading, temperatures, product quality, or other factors with the inspection supervisor or as directed by the applicable Overseas Medical Command.

c. Coordinate unfavorable reports associated with transportation factors with the Chief, Office of Transportation and Traffic Management, DSR.

d. Coordinate unfavorable reports associated with acquisition factors with Chief, Purchasing Division.

e. Upon completion of actions within the DSR, forward one copy of documented DD Form 1691 to DPSC-HQPN with recommendations for additional corrective actions when required. The DD Form 1691 should be mailed to DPSC-HQPN as quickly as possible after processing. Reports accumulated in any calendar quarter should be mailed so as to arrive at DPSC-HQPN no later than 30 days after the end of the quarter. If corrective action has not been finalized, mail the DD Forms 1691 in order to meet this mailing deadline. Annotate reports that a resolution is pending. When corrective action is completed, forward an information copy stating what action was taken.

f. Notify Veterinary Food Inspection personnel in writing of specific instances of incomplete or illegible reports received, requesting corrective action on future reports. Incomplete or partly illegible reports will be processed as above and not returned to the submitting unit or the Veterinary Food Inspection personnel.

2. Chief, Office of Transportation and Traffic Management, HDSRE-N/Transportation Branch, Supply Operations (HDSRE-ON) shall:

a. Use information contained in DD Form 1691 in order to assign responsibility for discrepancies being reported on SF 361.

b. Coordinate with MTMC or MSC, as appropriate, concerning excessive losses sustained by consignees.

c. Add appropriate comments or recommendations and return reports to the Contract Quality Assurance Office.

d. Report the net shipping weights to the Contract Quality Assurance Office for those shipments scheduled to meet Required Delivery Dates(s) (RDD) within the reporting month. Weights will be reported for lettuce and for FF&V other than lettuce for each location involved.

3. Chief, Purchasing Division (HDSRP-P) shall:

a. Review DD Form 1691 reports received from the Contract Quality Assurance Office with a view toward eliminating those deficiencies such as loading, pre-cooling, pulp temperatures at time of shipment, transit temperatures, growing areas, etc. which may have contributed to the loss and coordinate with the Transportation Office of the DSR when appropriate.

b. Annotate the report reflecting actions taken and return to the Contract Quality Assurance Office.

4. Chief, Non-Animal Products Section (DPSC-HQPN) shall:

a. Coordinate all comments and recommendations on DD Form 1691 reports with DPSC-HP and DPSC-NT, as appropriate.

b. Compile quarterly perishable loss reports.

c. Provide technical guidance to DSRs as needed.

5. Chief, Traffic Management Division (DPSC-NT) shall:
 - a. Consider DD Form 1691 and other reports supporting documentation during the report trend analysis function.
 - b. Coordinate with DPSC-HQPN, as necessary, regarding the transportation aspects of perishable subsistence shipments (seavan temperature, product loading, transit time, cargo compatibility, etc.).
6. Chief, Contracting and Production Division (DPSC-HP) shall:
 - a. Review data received from DPSC-HQPN.
 - b. Initiate corrective action as required to improve acquisition related activities which may be contributing to excessive loss.
 - c. Provide comments of actions taken to DPSC-HQPN.

VI. LOSS REPORTING SYSTEM.

A. Policy. In order to monitor the quality of FF&V shipped to overseas installations, there exists a need to gather data on FF&V losses. The Directorate of Subsistence (DPSC-H) is able to detect any problem areas and take corrective action in the areas of shipment and storage. This paragraph gives the instructions whereby the data for the reports are gathered by the DSRs and forwarded to the Non-Animal Products Section, Quality Assurance Division (DPSC-HQPN) for preparation into a Quarterly FF&V Loss Report. Receipt loss information will be reported on DD Form 1691 as directed by paragraphs IV. and V.

B. Definitions.

1. In-Storage Loss. Pounds of produce found unusable during the time it is held at a cold storage facility. Information will be reported by DSRE as the amount lost per calendar month per type of item.

2. Receipt Loss. Pounds of produce determined to be unusable as found at the time the van arrives at its first destination. Poundage will be reported on DD Form 1691 per type of commodity received per van.

3. Total Pounds Loss. Sum of the receipt loss plus the in-storage loss.

4. Total Pounds Shipped. Total net weight shipped to meet Required Delivery Date(s) (RDD) within a reporting period.

C. Responsibilities.

1. Office of Quality Assurance, HDSRP-Q and HDSRE-Q, are responsible for:

a. Accumulating statistical loss data based upon receipt of DD Form 1691 and other in-storage reports, where applicable.

b. Ensuring that loss data is provided monthly to DPSC-HQPN.

c. Scheduling quality systems management and transportation visits to Ports of Debarkation (PoD), Defense Subsistence Offices (DSO), cold storage points and commissaries, when deemed necessary by HDSRP-Q and/or HDSRE-Q.

d. Reviewing DD Forms 1691 for correctness, and initiating corrective action when discrepancies are noted.

2. Chief, DPSC-HQPN, is responsible for:

- a. Monitoring timeliness of reporting by DSRs.
- b. Analyzing loss data received from DSRs.
- c. Computing quarterly statistics.
- d. Preparing reports to Command showing percentages and trends.
- e. Contacting DSRs when monthly data is not received.
- f. Ensuring that corrective action is taken upon analysis of discrepancies.

D. Procedures.

1. Office of Quality Assurance (HDSRE-Q), shall:

- a. Receive DD Form 1691 from initial cold storage points indicating product loss upon receipt of five percent or more, including complete van rejections.
- b. Forward one copy of each DD Form 1691 received from the originator to DPSC-HQPN.
- c. Receive monthly reports from cold storage points indicating product loss during storage.
- d. Prepare a monthly report showing pounds of receipt loss and pounds of in-storage loss for lettuce and for all other FF&V per each location (first destination).
- e. Forward the report to DPSC-HQPN no later than the 20th calendar day of the succeeding month.
- f. Perform Quality Systems Management Visits to DSOs and commissaries. The purpose of these visits will be to provide technical assistance on perishable support to include suggestions on ordering, storing, and managing highly sensitive perishable items.
- g. Prepare and process reports in accordance with this Manual.
- h. Take corrective action required as a result of their review of discrepancies.

2. Office of Quality Assurance (HDSRP-Q), shall:

- a. Receive DD Form 1691 from initial receiving points indicating product loss upon receipt of five percent or more, including complete van rejections.
- b. Forward one copy of each DD Form 1691 received from the originator to DPSC-HQPN. If loss of product exceeds five percent, also forward one copy to the Purchasing Division (HDSRP-P) and Office of Transportation and Traffic Management (HDSRP-N) for information and corrective action on problems reported.

c. Prepare monthly report showing total poundage shipped and total pounds of receipt loss.

d. Procedures outlined in subparagraphs VI.D.1.e. through VI.D.1.h. are also applicable.

3. Chief, DPSC-N, shall:

a. Provide net shipping weights to DPSC-HQPN for the European area on a monthly basis for those shipments scheduled to meet RDD(s) within the month. Weights will be reported for lettuce and for FF&V other than lettuce for each location (first destination) involved.

b. Forward this information to DPSC-HQPN no later than the 20th calendar day of the succeeding month.

4. Chief, DPSC-HQPN, shall:

a. Receive monthly shipping data from DSRP for the Pacific area.

b. Receive monthly shipping data from DPSC-N for the European area.

c. Receive from DSRE monthly data indicating total pounds receipt loss and total pounds in-storage loss.

d. Receive from DSRP monthly data indicating total pounds shipped and total pounds receipt loss.

e. Receive one copy of each DD Form 1691 from the originator or originator's designated DSR.

f. Forward copies of DD Form 1691, as necessary, to DPSC-N and DPSC-HP for information and corrective action on any problems reported.

g. Verify statistics received.

h. Combine monthly statistics received.

i. Prepare Quarterly FF&V Loss Report for Command for four quarters. As a minimum, statistics will show total pounds shipped, total pounds receipt loss, total pounds in-storage loss and total pounds loss. Statistics will be stratified for DSRE and DSRP by location (first destination) and lettuce and FF&V other than lettuce. Data will include percentages and trends.

j. Forward copy of the Quarterly FF&V Loss Report to the Transportation Division, Directorate of Supply Operations (DLA-OT) and Staff Veterinarian, Directorate of Quality Assurance (DLA-QV).

ARRIVAL CONDITION REPORT PERISHABLE SUBSISTENCE		1. TO COMMANDER DEFENSE Subsistence Agency ATTN: HD3RA-6 APO New York 09652-4131		2. FROM (Reporting Activity) a. NAME 64 MED DET (VS) b. ADDRESS (Street, City, State and Zip Code) APD NY 09067	
3. TYPE CARGO (X one) a. HATCH <input checked="" type="checkbox"/> b. CONTAINER <input checked="" type="checkbox"/>		4. INSPECTION PERFORMED a. DATE 17 JULY 19XX b. LOCATION DSSF KAISERSLAUTERN		5. DATE PRODUCT ARRIVED AT INSPECTION POINT 17 JULY 19XX	
6. SHIP IDENTIFICATION a. SHIP NAME CONSUMER b. VOYAGE NUMBER A 4967		7. CONTAINER NUMBER 120-646		8. SHIP DISCHARGED a. PORT JFI, KAISERSLAUTERN, GE b. DATE 13 JULY 19XX	
11. THERMOSTAT SETTING OF CONVEYANCE ON ARRIVAL 55° F		12. AIR TEMPERATURE OF CONVEYANCE ON ARRIVAL (°F) 50		13. WAS REFRIGERATION UNIT OPERATING? (X one) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
14. TEMP RECORDER READINGS (°F) a. HIGH 55 b. LOW 48		15. CARRIER NOTIFIED OF ANY SPOILAGE? (X one) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		16. CARRIER PERFORM ANY INSPECTION? (X one) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
17. DETAILED ITEM INFORMATION					

Figure 1 - Completed Sample of DD Form 1691 (Nonperishable Product)

ITEM NAME	PURCHASE ORDER NUMBER	TYPE	PRODUCT TEMPERATURE			DPS ESTAB BILLING WEIGHT (Lbs.)	NET WEIGHT (Lbs.)	ADJ NET WEIGHT (Lbs.)	LOSS WT (Lbs.)	CONSUMABLE WEIGHT (Lbs.)	% LOSS	LOSS ACCOUNTED STANDARD
			REAR	MIDDLE	FRONT							
GRAPEFRUIT, PINK LS-20CS SS-7CS	SM 783215	X BULK	53	53		6000	210	NA	13.4	196.6	6.4	X
HONEYDEW MELON LS-20CS SS-3CS					51	500	75	NA	5	70	6.2	
LIMES LS-10CS SS-3CS			SM 783210				200	60	NA	0	60	

18. REMARKS
 1. Load was compatible, mixed load
 2. Grapefruit decay 6.4%, Honeydew 6.2% decay - probable cause unknown.
 3. Carrier's Representative notified & shipment was examined. Loss was not due to carrier damage.
 4. Item held by consignee for 4 days prior to inspection on 17 July 19XX.
 5. Top Flow VAV
 6. VAV does not have controlled or modified atmosphere.

19. INSPECTOR
 a. TYPED OR PRINTED NAME **M. S. STEGMANN**
 b. GRADE **SGT**
 c. TITLE **DET. Food Inspector**
 d. SIGNATURE **M. S. Stegmann**
 VET RECOMMENDATION: **XXXXXX**

JIPSON A155.A1

FIGURE 1 - Completed Sample of DD Form 1691 (Rev. 6-64)

ARRIVAL CONDITION REPORT PERISHABLE SUBSISTENCE		1 TO Commander 3d Perishable Subsistence Region Linc ATTN: HDSR.E-Q APO NEW YORK 09052-4131		2 FROM (Reporting Activity) a NAME 64th MED DET (VS) b ADDRESS (Street, City, State and Zip Code) APO NY 09067							
3 TYPE CARGO (X one) a HATCH X b CONTAINER		4 INSPECTION PERFORMED a DATE 13 MAY 19XX b CONTAINER NUMBER 126-772		5 LOCATION DSSF KAISERSLAUTERN a PORT JFI, KAISERSLAUTERN, GE b DATE 11 MAY 19XX							
6 SHIP IDENTIFICATION a SHIP NAME VOYAGER b VOYAGE NUMBER A4940		7 CONTAINER NUMBER 126-772		8 DATE PRODUCT ARRIVED AT INSPECTION POINT 12 MAY 19XX							
11 THERMOSTAT SETTING OF CONVEYANCE ON ARRIVAL 34°F		12 AIR TEMPERATURE OF CONVEYANCE ON ARRIVAL (°F) 28		9 DATE SHIP DEPARTED CONUS 3 MAY 19XX							
13 WAS REFRIGERATION UNIT OPERATING? (X one) X YES NO		14 TEMP RECORDER READINGS (°F) a HIGH 45 b LOW 26		10 POINT CONUS LOADING 1 MI, NEW YORK, NY b DATE 1 MAY 19XX							
15 CARRIER NOTIFIED OF ANY SPOILAGE? (X one) X YES NO		16 CARRIER PERFORM ANY INSPECTION? (X one) X YES NO									
17 DETAILED ITEM INFORMATION											
ITEM NAME		PURCHASE ORDER NUMBER	PRODUCT TEMPERATURE	DPSC ESTAB BILLING WEIGHT (Lbs)	NET WEIGHT (Lbs)	ADJ NET WEIGHT (Lbs)	LOSS WT (Lbs)	CONSUMABLE WEIGHT (Lbs)	% LOSS	LOSS ALLOWED (Lbs)	
LETTUCE		LS-600 CS SS-10 CS	30° REAR 25° MIDDLE 27° FRONT	21,000	400	350	52.5	297.5	15.0	X	
		J3307651									
18 REMARKS 1. Straight Load 2. Loss due to Freeze damage caused by faulty Refrigeration unit. 3. Claim initiated against the carrier. 4. NA 5. TOP-Flow VAN 6. Controlled Atmosphere						19 INSPECTOR a TYPED OR PRINTED NAME M. S. PARKER b GRADE SGT c TITLE Vet. Food Inspector d SIGNATURE M. S. P. I.					

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FIGURE 3 - BLANK DD FORM 1691

ARRIVAL CONDITION REPORT PERISHABLE SUBSISTENCE		1. TO		2. FROM (Reporting Activity)								
				a. NAME								
				b. ADDRESS (Street, City, State and Zip Code)								
3. TYPE CARGO (X one)		4. INSPECTION PERFORMED		5. DATE PRODUCT ARRIVED AT INSPECTION POINT								
a. HATCH		a. DATE		b. LOCATION								
b. CONTAINER		b. CONTAINER NUMBER		c. SHIP DISCHARGED								
6. SHIP IDENTIFICATION		7. CONTAINER NUMBER		d. PORT								
a. SHIP NAME				e. DATE SHIP DEPARTED CONUS								
b. VOYAGE NUMBER				10. CONUS LOADING								
				a. POINT								
				b. DATE								
11. THERMOSTAT SETTING OF CONVEYANCE ON ARRIVAL		12. AIR TEMPERATURE OF CONVEYANCE ON ARRIVAL (°F)		13. WAS REFRIGERATION UNIT OPERATING? (X one)								
				a. YES								
				b. NO								
				c. X IF NOT APPLICABLE								
				14. TEMP RECORDER READINGS (°F)								
				a. HIGH								
				b. LOW								
				15. CARRIER NOTIFIED OF ANY SPOILAGE? (X one)								
				a. YES								
				b. NO								
				16. CARRIER PERFORM ANY INSPECTION? (X one)								
				a. YES								
				b. NO								
17. DETAILED ITEM INFORMATION												
a. ITEM NAME	b. PURCHASE ORDER NUMBER	c. NEW PACK	d. PRODUCT TEMPERATURE			e. DPSC ESTAB BRLING WEIGHT (Lbs)	f. NET WEIGHT (Lbs)	g. ADJ NET WEIGHT (Lbs)	h. LOSS WT (Lbs)	i. CONSUMABLE WEIGHT (Lbs)	j. % LOSS	k. LOSS REPORTED BY BRAND
			REAR	MIDDLE	FRONT							
18. REMARKS												
19. INSPECTOR												
a. TYPED OR PRINTED NAME				b. GRADE		c. TITLE			d. SIGNATURE			

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Previous editions are obsolete.

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