



**DEFENSE LOGISTICS AGENCY**  
DEFENSE SUPPLY CENTER PHILADELPHIA  
700 ROBBINS AVENUE  
PHILADELPHIA, PENNSYLVANIA 19111-5092

IN REPLY  
REFER TO

DSCP-HP (Rosita Carosella/DSCP-HPF/215-737-8293)

10 September 2002

HEADQUARTERS NOTICE NO. HPF 02 (05)

SUBJECT: Required Information on BSM Invoices

***NOTICE TO OUR VALUED SUPPLIERS***

Recently you may have received a letter from the Defense Logistics Information Agency (DLIS) dated 08/20/02 regarding the subject above. **Please disregard this DLIS letter, as it does not apply to Subsistence.**

As previously described in DSCP-HP Headquarters Notice No. HPF 02 (03) dated 22 July 2002 under the subject "Produce Suppliers and Business Systems Modernization (BSM) Concept Demonstration", the initial BSM Concept Demonstration Phase exclusively involves produce vendors supporting customers serviced by the following four Produce Buying Offices (PBOs) or Defense Subsistence Offices (DSOs):

DSO Tidewater

PBO Birmingham

DSO Jacksonville

PBO Nashville

**Suppliers not involved in the initial phase of Business Systems Modernization (BSM) Concept Demonstration are not affected at this time and their current invoicing procedures should remain the same.**

**However, if you are a produce supplier that provides FF&V either through direct vendor delivery (DVD); through a consolidation point; or, through carlot purchases to any of the listed mission areas currently involved with the Business Systems Modernization (BSM) Concept Demonstration, the following applies:**

1. The ordering and receipt processes for DSCP Produce suppliers will remain the same for the most part because we will still be using the FF&V Ordering & Receipt System (FFAVORS).

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2. Commencing on 4 August 2002 with Billing Period Cycle 0045, or Call Number 2216, Blanket Purchase Agreement (BPA) numbers should be identified on invoices as SPM300-02-A-XXXX(\*) instead of SP0300-02-A-XXXX(\* insert individual alpha-numeric sequence).

3. All invoices affected by the BSM Concept Demonstration should be mailed to the following payment office address:

**EXPRESS DELIVERIES**

DFAS Columbus Center  
Attn: DFAS-BVDP (**SL4701**)  
3990 E. Broad Street, Bldg. 21  
Columbus, OH 43213-1152

**REGULAR MAIL**

DFAS Columbus Center  
Attn: DFAS-BVDP (**SL4701**)  
P.O. Box 182317  
Columbus, OH 43218

Please include any applicable discount payment terms in your invoice. If you have any questions regarding the above, please contact your local servicing PBO or DSO for assistance.

**This notice takes precedence over all previous information received in this regard.** If any additional changes are required, this office will notify you immediately. This and all other future notices to our valued suppliers will also be posted to the DSCP website at:  
<http://www.dscp.dla.mil/subs/produce/p-bulltn.htm>.

**P.J. CARR**  
Chief, Produce Business Unit  
Directorate of Subsistence