

PEST MANAGEMENT PROGRAM REVIEW  
Checklist

Pest Management Plan

1) Does the facility have a current pest management plan/contract for the following based on integrated pest management techniques?

-Arthropods

- Ants
- Cockroaches
- Stored Product Pests
- Occasional Invaders
- Stinging insects
- Spiders

-Vertebrates

- Domestic Rodents
- Birds
- Bats
- Occasional Invaders

2) Has a certified pest management professional reviewed the PMP or contract?

3) Is there an individual, on-site, responsible for pest management program review? Have they received formal pest management training? (Quality assurance evaluator, pesticide applicator training).

4) Have facility employees received basic training in pest management techniques? Do employees know the location of surveillance tools? Is there a system to report potential sanitation and pest management discrepancies?

5) Is there communication with the pest management professional/contractor/provider? Have program objectives been jointly developed? Are program results discussed with the pest manager? Are service records of past infestations/treatments available? Is pesticide use monitored?

6) How often is sanitation/pest management surveillance conducted? What type of surveillance is conducted (visual, passive)? Does pesticide application occur in lieu of surveillance (spray on a schedule)?

## Facility Design/Pest Exclusion

### 1) Outside grounds

-Is heavy vegetation/debris present near the facility? These items provide breeding sites and harborage for insects, birds and rodents and make locating and treating problem areas more difficult.

-Are refuse receptacles emptied/cleaned daily?

-Are surplus pallets stacked well away from the warehouse building?

-Are yellow or sodium vapor exterior lights used to reduce insect attraction?

-Are refuse areas well-organized and free of litter?

-Are insect pheromone traps used to monitor stored product pests?

### 2) Buildings

-Are holes/cracks existing in or under walls sealed around doorjambes or at the wall-ground junction with suitable materials?

-Are tight closures of doors maintained?

-Are utility lines and chases sealed where they enter the building?

-Are operable windows and air ducts covered with 16-mesh screening? Is screening in good repair?

-Are exhaust fans covered with operable covers and/or 16-mesh screening?

-Are floor drains and heating/cooling vents appropriately sealed with 1/4" mesh?

-Are operable floor drains cleaned regularly?

-Are expansion joints and other joints or cracks sealed to eliminate pest entry? If cracks or holes cannot be sealed, are they cleaned regularly and treated to prevent pest access and harborage?

### 3) Facility Interior

-If the loading dock is not constructed of solid material, is the area beneath it open, accessible and clean? Is the dock free of debris, excess pallets and packing material?

-Are trucks inspected for debris/presence of pests before and after loading? Are pallets regularly inspected for presence of pests/damage? Are shelving and pallets made of impermeable materials?

-Are air screens/doors above exterior entrances working properly and activated when the door is open?

-Are exterior doors and windows closed when not in use?

-Is interior lighting located away from exterior entrances?

-Are Infestable products segregated from other products? Are they stored in cooler areas? Is there a "morgue" area for infested/damaged products? Are they removed from the warehouse in a timely fashion? Are morgue areas monitored on daily basis for pests?

-Is there at least a 46 cm (18") perimeter clearance between walls and shelves or pallets?

-Are packing materials stored in a re-pack area off the floor? Are storage areas maintained in an orderly fashion? Are parts and tools stored in mechanical and re-charging areas in an orderly fashion? Does storage permit adequate inspection?

-Are lockers provided for storage of employee personal items and lunches?

### 4) Sanitation/Housekeeping

-Are spilled food commodities promptly cleaned?

-Are broken food containers repaired or removed in a timely fashion? Are the areas around broken containers cleaned?

-Are snug-fitting covers or lids used on refuse containers? Are fuse containers, vacuum bags or receptacles emptied on a daily basis? Are containers cleaned?

-Are floors swept regularly with special attention for the removal of debris that accumulates around posts, shelf legs and pillars? Are all areas monitored on a daily basis? Are empty stock locations swept/cleaned prior to the arrival of new stock? Are trailers, containers and vans cleaned on a daily basis?

-Are rodent/bird droppings cleaned immediately when discovered? Is pest control notified? If discovered, are adjacent areas examined for evidence of infestation/contamination?

-Are pallets clean and maintained free of debris?

-Is eating, drinking and smoking prohibited except in designated areas?

-Are rest rooms and break rooms cleaned daily?

-Are outdoor refuse receiving containers located on an impermeable surface away from the facility? Is the area monitored and cleaned regularly?

#### 5) Stock handling processes

-Are incoming products inspected to ensure they are pest free when received? Are infested items rejected?

-Are different products combined on the same pallet/areas of warehouse?

-Are items on the same pallet consolidated as compactly as possible?

- Is stock rotated properly (first in, first out)? Is rotation based on date of pack rather than date received?

-Is careful surveillance maintained over the following products that are particularly subject to pest infestation?

- Dry pet food
- Flour and bakery items
- Nuts and dried fruit
- Pasta
- Grits
- Cookies
- Cornmeal
- Dry beans
- Cereals
- Spices
- Rice

-Are food items found to be infested isolated as quickly as possible and treated appropriately?

-Do supervisors encourage caution among forklift operators?

#### 6) Pest Exclusion Methods

-Is plastic or wiring screening attached or suspended beneath warehouse structural framing and overhangs to prevent birds from roosting or nesting?

-Are there any gaps greater than 1/4" along doorways leading outside?

-Are electronic, magnetic or sonic devices used? (Not effective)

-Are repeating/snap traps used for rodent control used around the interior perimeter of the warehouse? Are they checked weekly or daily if activity is observed? Are blacklights used in surveillance for rodents?

-Are unnecessary water sources readily available to pests?

#### 7) Chemical Control Methods

-Are pesticides applied by certified pest management professionals?

-Are least toxic, pest specific compounds used?

-Are pesticides applied according to schedule or surveillance results?

-Are pesticides used stated in the contract/PMP?

-Is chemical effectiveness periodically evaluated?